



**What documentation is needed to file a
FREIGHT BROKERS INTERNATIONAL Inc. freight claim?**

A FBI Inc. freight claim presentation should be a simple demand in writing outlining the basis of the claim and identifying the shipment in question.

An adequately and properly supported claim will consist of the following:

- 1) The claim statement or freight claim invoice setting out the basis and reason for the claim.
- 2) The original bill of lading.
- 3) The paid freight bill.
- 4) The original commercial invoice (supplier's invoice) establishing the value of the goods.
- 5) Copies of any inspection report(s) (carrier's, custom's and/or consignee's).
- 6) Copy of delivery receipts, depicting "*bad order*"* signatures, where available.
(When shipment is received damaged, delivery receipt must be clearly signed noting damage. Signing "subject to inspection" or "subject to count" is considered a clear receipt. Goods must be inspected and counted at time of delivery, and any discrepancies noted.*
- 7) In the event of a claim for repairs, a detailed explanation of the repair cost showing a breakdown of parts, labour, etc.

Once these documents have been collected please direct same, via e-mail, fax or registered mail to:

FREIGHT BROKERS INTERNATIONAL CORP.
Central Claims Office
111 Granton Drive, Suite 412
Richmond Hill, Ontario, Canada
L4B 1L5
(905) 482-3851 (t)
(905) 482-3855 (f)
claims@fbifreight.com

THANK YOU